

Terms and Conditions

- All collectors must be over the age of 16. It is illegal for anyone under the age of 16 to collect.
- A witness above the age of 18, who is unrelated and not part of the same household, must be present at the counting of donations.
- Collectors in public places (i.e., street fundraising) require a license from the Local Authority/Council. If fundraising within the London boroughs, please apply for a license with the Metropolitan Police.
- You must allow yourself plenty of time to apply for a license (no less than 30 days) before the intended collection.
- You may need some of the following information for your application:

Charity Name: **Children with Cancer UK**

Charity Number: **298405**

- If collections are taking place on private land, such as in the grounds of a supermarket, shop, shopping centre, etc., permission needs to be sought from the owner or the individual who owns/is responsible for the premises.
- You must give a receipt to the person who owns or manages a private site you are collecting on if they ask for one. The receipt should include:
 - the address of the site
 - the box number
 - the date of the collection
 - the amount received
- All public area and private venue collections should have at least two persons present when collecting.
- All tin and bucket collectors will be provided with a Letter of Authority, which will be issued annually every January. This states that you are tin/bucket fundraiser collecting for us, and this must be shown to the relevant authority where you undertake fundraising.
- Collection buckets and tins must be clearly branded with our Children with Cancer UK labels. Please do contact us for replacement labels, and we will be happy to provide you with them.
- All tins and buckets will be numbered consecutively. Please take note of the number for your records.



- If a tin or bucket is stolen or goes missing, please contact Children with Cancer UK in the first instance.
- Unsecured donations should not be left unattended.
- Donations should be banked as soon as possible after tin/bucket collections.
- Donations should be kept in a safe or secure place until it is banked.
- All donations collected must be donated in full to Children with Cancer UK.
- You must provide a digital or handwritten signed receipt for cash collection donations which were not made using a sealed collection box.
- All donations collected must be submitted in full to Children with Cancer UK. No deductions will be made for expenses or fees incurred.
- Public area and private venue collection donations should be banked/returned to the charity within one month of the collection.
- Static collection tins/buckets must be emptied and sent to Children with Cancer UK after three months, or sooner if the tin is full. If you wish to continue your collection, please get in touch with us so we can supply you with a new security seal.
- Static collection tins/buckets must be secure at their location.
- If you decide to stop fundraising for Children with Cancer UK, all materials (e.g., tins, buckets, Letter of Authority, etc.) must be posted back to our external supplier at:

*Partridges
Eagle Avenue
Magnetic Park
Desborough
Northamptonshire
NN14 2WD*

